



## CFL CLEANING GUIDELINES

1. **Tills:** all tills to be wiped down regularly using anti-viral wipes
2. **Card machines:** all card machines to be wiped down with anti-viral wipes after each use
3. **Shop:** All hard surfaces used for serving visitors to be wiped down regularly throughout the day using anti-viral wipes
4. **Snack Bar:** All hard surfaces used for serving visitors to be wiped down regularly throughout the day using anti-viral wipes
5. **Café:** All hard surfaces used for serving visitors to be wiped down regularly throughout the day using anti-viral wipes
6. **Toilets: -**
  - (a) Use bleach-based products and/or products advised by Westcountry Hygiene;
  - (b) Wear (a) gloves to clean and use a fresh pair for each task e.g. cleaning toilets is one task, cleaning sinks is another; and (b) face mask and visor provided. Dispose of gloves and mask immediately after use and sanitise visor ready for re-use;
  - (c) Wipe down handles with anti-viral wipes including toilet handles and mops & buckets (both before and after use);
  - (d) Ensure hand sanitizers are refilled regularly and themselves wiped down with sanitiser.
7. **Used PPE i.e. gloves/face masks etc:** PPE should be disposed of after use in the dustbin provided **outside the Staff Toilet in the Stable Block**. After disposal, please wash and sanitise your hands using the facilities within the Staff Toilet and ensure you then use the viral wipes provided to clean the Staff Toilet door handles (both sides) before leaving the area.

**Unless otherwise stated, all surfaces to be checked and sanitised before opening at 10am, at 1.30pm, at 3.30pm and after we close at 5pm. This policy will be reviewed daily.**